**North Atlantic Landscape Conservation Cooperative**

**Steering Committee Agenda**

**December 12, 2012 8:00 a.m. – 4:30 p.m., New Paltz, New York**

***Call in Information: Call Number:*** *866-762-5634* ***Passcode:*** *5866227#*

***Web page for handouts:***http://www.northatlanticlcc.org/meetings\_103112.html

**Overall Goals of meeting:** Review and approve science projects for FY 2012; provide guidance on direction for science needs and science translation and adoption needs for 2013; agree on priorities for communications and information management; agree on next steps for conservation targets and decision support tools.

| **Agenda Items** | **Discussion Leader** ***Handouts &* Presentations** | **Time** |
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| **BREAKFAST (provided)** | **7:00 a.m.** |
| 1. Welcome & Introductions

Review agenda Approve minutes from last call | Ken Elowe (FWS), Patricia Riexinger (New York State DEC) & Andrew Milliken (LCC)*Handout 1 – Agenda**Handout 2 – Attendance List**Handout 3 – Minutes* | 8:00 a.m. |
| 1. Action items from last Steering Committee call and actions taken
 | Andrew Milliken *Handout 4 – Action items status* | 8:20 a.m. |
| 1. Review of progress under Northeast Conservation Framework and LCC Conservation Science Strategic Plan as well as relationship to LCC benchmarks

*Expected Meeting Outcome:* Understanding of progress and next steps relative to Strategic Plan, Conservation Framework and benchmarks; discussion of next steps  | LCC Staff*Handout 5 – Progress on Conservation Framework priorities**Handout 6 – Updated Strategic Plan Table**Handout 7 –Summary of LCC benchmarks* | 8:30 a.m. |
| 1. Review of approved annual process for science needs and projects and budgets, relationship to RCN process

*Expected Meeting Outcome:* Understanding of LCC annual science needs process and budget status | Scot Williamson (WMI), Andrew Milliken, Scott Schwenk (LCC)*Handout 8 – Annual science needs process; Handout 9 – LCC Technical Committee lists* | 8:50 a.m. |
| 1. Review of ongoing and approved projects, RFP results, science needs and priorities and next steps for FY 2012 and FY 2013

*Expected Meeting Outcome:* Discussion of recommended science projects and next steps for science needs | Scott Schwenk, Andrew Milliken, all*Handout 10a – 2012 approved needs & projects & Handout 10b – 2010-2012 projects* *Handout 11a – Summaries of project funding recommendation for Topic 1**Handout 11b – Summaries of project funding recommendation for Topic 2* | 9:10 a.m.  |
| **BREAK** | **10:00 a.m.** |
| 1. Update on *Designing Sustainable Landscapes* workshops and available tools

*Expected Meeting Outcome:* Review and discussion of what we heard from partners regarding development of decision support tools. Discussion of opportunities to utilize tools and decisions needed to guide their development. | Scott Schwenk, Andrew Milliken, Ken Elowe*Handouts 12a – Summary of Workshop results**Handout 12b – Project fact sheet* | 10:20 a.m. |
| 1. Update on Conservation Synthesis and SWAP Update

*Expected Meeting Outcome:* Update on Conservation Synthesis and SWAP Update, GIS analysts, agreement on data sharing. | Steve Fuller, Lori Pelech (LCC)*Handout 13a – Partner Roles - Conservation Synthesis* *Handouts 13b&c RCN Synthesis & Database projects* *Handout 14 – Data request letter* | 10:50 a.m. |
| 1. Science Translation, Conservation Adoption and Delivery

Revised process for needs and projects related to science translation and adoption*Expected Meeting Outcome:* Discussion and approval of a process for recommending and selecting projects for science translation and adoption | George Gay (NWF), Steve Fuller, Jad Daley (TPL- by phone if available)*Handout 15 – Recommendation on process for Science Translation, Conservation Adoption and Delivery* | 11:20 a.m. |
| 1. Proposed Session at Northeast Fish and Wildlife Conference on LCC and RCN project results

*Expected Meeting Outcome:* Consensus on need for and structure of LCC/RCN session at Northeast Fish and Wildlife Conference | Patricia Riexinger, Andrew Milliken | 11:45 a.m. |
| **LUNCH (provided)** | **Noon** |
| 1. Review of morning discussions and decisions on science projects, needs and science translation process

*Expected Meeting Outcome:* Decisions on projects to fund and recommendations for needs to develop | Ken Elowe*Handout 16 – Initial 2013 Science Needs**Handout 17 – Environmental Flows in the Northeast* | 1:00 p.m. |
| 1. Relationship to LCC and priorities for Northeast Climate Science Center

*Expected Meeting Outcome:* Understanding Climate Science Center purpose and relationship to LCC; initial projects funded and process to prioritize needs for CSC | Mary Ratnaswamy (USGS), Rick Palmer (UMass Amherst)*Handout 18 – Northeast Climate Science Center projects funded in 2012* | 1:45 p.m. |
| 1. Information Management Needs Assessment results

*Expected Meeting Outcome:* Presentation and discussion of the results of the information management needs assessment | Michael Terner (Applied Geographics), BJ Richardson (USFWS)*Handout 19 – Final draft report from information management needs assessment* | 2:20 p.m. |
| **BREAK** | **2:45 p.m.** |
| 1. LCC national and regional communications and LCC website

 *Expected Meeting Outcome*: Presentation on new website, review of communications products and consensus on priorities for communication for 2013 | Megan Nagel (FWS)*Handout 20 - Draft Communications Strategy Outline* | 3:00 p.m. |
| 1. Conservation Targets

*Expected Meeting Outcome:* Review of national LCC guidance on conservation targets, relationship to USFWS Surrogate Species and next steps for the North Atlantic LCC | Ken Elowe, Andrew Milliken | 3:30 p.m.  |
| 1. LCC National Council Draft Charter

*Expected Meeting Outcome:* Discussion and feedback on draft charter | Andrew Milliken*Handout 21 – LCC National Council Draft Charter* | 4:00 p.m. |
| 1. Eastern Brook Trout Joint Venture Update
 | Rachel Muir (USGS) | 4:15 p.m. |
| 1. Other Business, Next Meeting
 | Ken Elowe, Patricia Riexinger | 4:25 p.m. |
| **ADJOURN** | **4:30 p.m.** |