**North Atlantic Landscape Conservation Cooperative**

**Steering Committee Meeting, December 12, 2012, Gardiner, New York**

**Action Items**

***Actions Taken***

LCC staff will work on the scope of work and contract with Downstream Strategies to ensure full consideration and integration of coastal habitats and species.

*Contract in place. LCC and Atlantic Coastal Fish Habitat Partnership staff worked with contractor to ensure integration of coastal habitats and species.*

LCC coastal team will look in to developing a joint RFP with NOAA/NMFS restoration grants, address Steering Committee recommendations and reissue RFP.

*Joint RFP with NOAA not possible this year. Coastal RFP team making revisions to RFP and assessing opportunities to build on Hurricane Sandy restoration and resiliency funds.*

LCC staff will put archived broadcasts from the *Designing Sustainable Landscapes* workshops on the LCC website.

*Archived broadcasts are now available on LCC website.*

Former ad-hoc demonstration project team members will work with LCC staff to establish a science delivery team and develop a set of science delivery needs for consideration at the April Steering Committee meeting.

*Science Delivery team being developed. Intent is to identify set of science delivery needs prior to April Steering Committee meeting. Additional team members are welcome.*

LCC staff will work to find detailee and/or pull together a team to plan the North Atlantic LCC NEAFWA workshop. Steering committee members should contact Steve Fuller with the names of any of their staff that may be interested in helping to plan the workshop.

*Workshop proposal accepted by NYS DEC for Tuesday, April 9, 2013 from 1-5 p.m. A draft workshop agenda will be discussed on the Steering Committee call.*

LCC Information management team and staff will evaluate existing database and web efforts to develop a recommendation for moving forward with the implementation of information/knowledge management system.

*Final Information Management Needs Assessment Report submitted by Applied Geographics. Report is being reviewed by LCC Information Management Assessment Team and LCC staff. Existing efforts underway in other LCCs are being reviewed to see if they can meet the North Atlantic LCC needs.*

Megan Nagel will develop a complete communications strategy for the LCC for calendar year 2013.

*Communications strategy framework to be presented on LCC Steering Committee call.*

Conservation targets discussion to be held on next call. Team will be pulled together based on a list of names that resulted from the September steering committee conference call. Suggestions for additional staff to be included in this group should be forwarded to Andrew Milliken.

*Conservation targets discussion on Steering Committee call including a presentation from the South Atlantic LCC on their Natural Resource Indicator approach.*

Andrew Milliken will send out a Doodle poll to establish the date of the next steering committee call (early February).

*Done. Call on February 8.*