**North Atlantic Landscape Conservation Cooperative**

**Steering Committee Agenda**

**October 28, 2014 12:00 noon – 5:15 p.m.; October 29, 8:00 a.m. – 11:45 a.m. Beekman Arms, Rhinebeck, New York**

***Call in Information: Call Number:*** *866-762-5634* ***Passcode:*** *5866227#*

***Web page for handouts:***<http://northatlanticlcc.org/the-cooperative/steering-committee/meetings/steering-committee-meeting-october-28-29-2014/agenda-october-28-29-2014-steering-committee-meeting>

**Overall goal of meeting:** Steering Committee input on strategic direction, updating strategic plan and next steps for science, science delivery, conservation design and communications.

**Tuesday, October 28**

| **Agenda Items** | **Discussion Leader** ***Handouts &* Presentations** | **Time** |
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| **Lunch Provided** | 12:00 noon |
| 1. **Welcome & Introductions**

Review agenda and goals for meetingKey decisions and messagesApprove minutes from last call (July 1, 2014) | Ken Elowe (FWS), Bill Hyatt (Connecticut DEEP), Patricia Riexinger, (New York State DEC), *Handout 1 – Agenda**Handout 2 – Attendance List**Handout 3 – 7/1/2014 minutes*  | 1:00 p.m. |
| 1. **Action items from last Steering Committee meeting/call and actions taken**
 | Andrew Milliken (LCC)*Handout 4 – Action items status* | 1:20 p.m. |
| 1. **Review and discussion of progress under Northeast Conservation Framework and LCC Conservation Science Strategic Plan**

(a) Science project updates, products available and next stepsSteering Committee questions & discussion *Expected Meeting Outcome:* Understanding of current status of science projects, products available, how they fit together and feedback from committee. | Scott Schwenk (LCC), Lori Pelech (LCC), all*Handout 5a – Summary of LCC projects**Handout 5b – Status of LCC projects and products**Handout 5c – Spatial data layers available*Presentation: Science Project Updates | 1:30 p.m. |
| (b) Updates on DOI and partner Hurricane Sandy resiliency projects, coordination and common metricsSteering Committee questions & discussion *Expected Meeting Outcome:* Understanding of LCC Hurricane Sandy projects and coordination and exchange of information on other relevant Hurricane Sandy projects; input on next steps for further coordination. | *Andrew Milliken, Pete Murdoch (USGS), Amanda Babson (NPS), Ellen Mecray (NOAA), Mike Rasser (BOEM, Roselle Henn (U.S ACOE), Bill Brumback (NEWFS) all**Handout 6a – LCC Hurricane Sandy science project summaries**Handout 6b –Hurricane Sandy science project table (NFWF)**Handout 6c – Table of contents, common metrics* | 2:00 p.m. |
| **Break** | **2:45 p.m.** |
| (c) Updates and next steps for science deliverySteering Committee questions & discussion *Expected Meeting Outcome:* Understanding of status of science delivery projects and capacity and input on next steps. | Steve Fuller, Lori Pelech, Zoe Smith (WCS)*Handout 7a – Summary of demonstration and science delivery projects**Handout 7b – Summary of training delivered*Presentation: Science Delivery Updates | 3:00 p.m. |
| 1. **Discussion on Landscape Conservation**

 **Design** (a) Regional Conservation Opportunity Areas: review of purpose and process agreed to by Northeast Fish and Wildlife Diversity Program Managers; (b) Updates on and lessons learned from the Connecticut River Watershed Landscape Conservation Design Pilot;(c) Needs for Landscape Conservation Design at multiple scales in the LCC (d) Next stepsSteering Committee questions & discussion *Expected Meeting Outcome:* Understanding and steering committee input on how multiple ongoing and planned landscape conservation design projects fit together, lessons learned so far, direction on next steps and how to effectively manage designs at multiple scales. | Ken Elowe, Scott Schwenk, Steve Fuller, Andrew Milliken, Becky Gwynn (Virginia DGIF), Kevin Kalasz (Delaware DFW), Gwen Brewer (Maryland DNR)*Handout 8 – Process for RCOAs* *Handout 9 – Summary of Connecticut River Watershed Pilot* *Handout 10 – White paper on approach for addressing multiple scales of conservation design in the LCC* Presentation(s): RCOAs, Connecticut River Pilot and Landscape Conservation Design at multiple scales | 3:30 p.m. |
| **Adjourn for day** | **5:15 p.m.** |
| ***Poster Session/Reception – Beekman Arms Wayfarer Room*** | ***6:15 p.m.*** |
| ***Group Dinner – Gigi Hudson Valley Trattoria***  | ***7:15 p.m.*** |

**Wednesday, October 29**

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| **Agenda Items** | **Discussion Leader** ***Handouts &* Presentations** | **Time** |
| **Breakfast**  | **7:00 a.m.** |
| 1. **Review and reflections from first day’s sessions**
 | Ken Elowe, Bill Hyatt, all | 8:00 a.m.  |
| 1. **Communications Discussion**

LCC Communications and toolkit: what is most needed for LCC Steering Committee members to communicate with their agencies/organizations?Steering Committee questions & discussion *Expected Meeting Outcome:* Understanding of communications goals; existing and planned communications tools and capacity; and input on increasing effectiveness. | Dave Eisenhauer (FWS), Bridget Macdonald (LCC), all *Handout 11 – LCC Communications framework and toolkit*Presentation: Communication toolkit | 8:15 a.m. |
| 1. **Discussion on LCC Strategic Direction** What is missing or needs additional attention from the North Atlantic LCC to make it stronger and more relevant? Input on additions and revisions needed for the Strategic Plan

*Expected Meeting Outcome:* Input on what additional aspects need to be addressed by the North Atlantic LCC and how they fit into mission and revised strategic plan.  | Bill Hyatt, Ken Elowe, Scott Schwenk, Andrew Milliken, all*Handout 12a – North Atlantic LCC Strategic Plan**Handout 12b – Strategic Plan matrix**Handout 12c – Recommended additions to Strategic Plan**Handout 12d – LCC Network Strategic Plan* | 8:45 a.m. |
| **Break** | **9:45 a.m.** |
| **Discussion on LCC Strategic Direction (continued)** |  | 10:00 a.m. |
| 1. **Technical committees, Science Needs process and Science Delivery process for 2015**

*Expected Meeting Outcome:* Input on approach, timing and scope of science needs and science delivery process for 2015 | Scott Schwenk, Steve Fuller,all*Handout 13 – Annual process**Handout 14 – Current technical committee membership**Handout 15 – Current Science Delivery Team membership* | 10:30 a.m. |
| 1. **Review of projects budgets and OMB requirements**

*Expected Meeting Outcome:* Understanding of LCC project budget status and OMB requirements  | Scot Williamson (WMI)*Handout 16 – Budget summary**Handout 17 – OMB requirements*Presentation: budget and OMB update | 11:15 a.m. |
| 1. Other business, next meeting
 | Bill Hyatt, Ken Elowe, all | 11:30 a.m. |
| **ADJOURN** | **11:45 a.m.** |