**North Atlantic Landscape Conservation Cooperative**

**Steering Committee Meeting, April 16, Portland, Maine**

DRAFT Action Items

*Actions Taken*

**LCC Network:** Steering Committee member and partners interested in serving on a National Academy of Sciences review panel for evaluating LCCs or serving on a Strategic Planning Team for the LCC Network should contact National LCC Coordinator Elsa Haubold (elsa\_haubold@fws.gov) or Ken Elowe as soon as possible

*Ken Elowe will represent the North Atlantic LCC on the Strategic Planning Team. Deadline for NAS team is July 8.*

**Individual State Meetings with LCC Staff**: LCC staff will set up additional meetings with individual states through state Directors that could include other agency or NGO staff from that state or area to provide background information and detailed information on available LCC products and tools. Mike Slattery will help coordinate meetings with Chesapeake Bay watershed states.

*Chesapeake Bay coordinator Mike Slattery initiated efforts to schedule meetings with several State F&W agency leaders around the Chesapeake watershed to gauge interest in a landscape scale habitat conservation design effort for the Chesapeake region pending efforts to define the process for Regional Conservation Opportunity Areas.*

**Webinars:** LCC staff will set up additional webinars for ongoing or recently completed LCC and partner projects through the [USFWS monthly science seminar series](http://www.fws.gov/northeast/science/seminars/index_new.html).

*No additional webinars scheduled since April meeting. LCC Staff are seeking input on which projects partners would like to see next.*

**LCC Communications Toolkit:** LCC Communications Coordinator David Eisenhauer will develop a draft “tool kit” that LCC agencies and organizations could include in their own communications products. Steering Committee members interested in helping develop and test this tool kit should contact Dave (david\_eisenhauer@fws.gov).

*LCC Communications Coordinator David Eisenhauer has drafted key messages for the LCC (general) and Connecticut River pilot efforts that need to be finalized and distributed to the Steering Committee for review and comment; Dave has developed a joint fact sheet for the Northeast LCCs (North Atlantic and Appalachian) that needs to be reviewed and finalized. Dave has a draft version of a North Atlantic LCC fact sheet that needs to be updated for use by the SC. Tool kit will also include resource links, general communications guidance as well as messaging pieces to be posted online and accessible via our website.*

**Instructions on LCC acknowledgements and credits to contractors:**  WMI to include specific instructions on acknowledging support from the LCC in presentations, reports and include a high resolution logo for them to use.

*WMI will include this information with all future project contracts. Logo sent to several ongoing project partners.*

**Science Delivery Projects:** Science Delivery Coordinator Steve Fuller will work with WMI to develop final scope of work and contracts for the four approved science delivery projects. Science Delivery Coordinator and Geographer/GIS Specialist Lori Pelech will coordinate among and provide training for these grantees to ensure they are well-versed in available LCC and partner science products.

*Four approved science delivery projects contracts developed and approved, projects underway. Training for the all four organizations provided June 9-10 with good attendance.*

**Regional Conservation Opportunity Areas:** Science Delivery Coordinator Steve Fuller Geographer and GIS Specialist Lori Pelech will work with Northeast Fish and Wildlife Diversity Technical Committee, State Wildlife Action Planners and State GIS staff to agree on a methodology for identifying Regional Conservation Opportunity Areas before the Northeast Fish and Wildlife Diversity Technical Committee meeting in September.

*Process for RCOAs discussed by Northeast Fish and Wildlife Diversity Technical Committee and State Wildlife Action Planners on monthly calls and agreed upon June 30. Initial advisory team developed. National funding provided to assist with the project.*

**Technical Committee Science Review and Recommendations:** LCC Technical Committee, sub-teams and LCC Science Coordinator Scott Schwenk will review [ongoing and completed projects](http://northatlanticlcc.org/projects), identify priorities for funding next phases, consider additional immediate science needs and make recommendations to the Steering Committee prior to their next call.

*Two webinars were conducted to review projects nearing completion and technical committee and sub-teams met and developed funding recommendation for Steering Committee consideration on July 1 call.*

**Hurricane Sandy Coordination:** FWS, USGS, NPS and BOEM staff will work together to update and maintain the [Hurricane Sandy project database](http://northatlanticlcc.org/resources/hurricane-sandy) and identify opportunities for coordination between the DOI Bureau projects and competitively funded projects, once they are announced.

*No additional updates have been made to the database since the April meeting. LCC staff investigating the inclusion or linking to the DOI NFWF competitively funded science projects.*